Microsoft Office 2013 Illustrated

Unit C: Getting Started with Microsoft Office 2013

Table of Contents

[Concepts Review 2](#_Toc266372783)

Unit C: Getting Started with Microsoft Office 2013

## Concepts Review

|  |  |  |
| --- | --- | --- |
| Screen Labeling | Matching Items |  |
| 1. Save button on Quick Access toolbar | 11. d |  |
| 2. File tab | 12. a |  |
| 3. Undo button on Quick Access toolbar  | 13. b |  |
| 4. Redo button on Quick Access Tool bar  | 14. e |  |
| 5. Status bar | 15. c |  |
| 6. View buttons on the status bar |  |  |
| 7. Zoom slider |  |  |
| 8. Ribbon  |  |  |
| 9. Ribbon Display Options button |  |  |
| 10. Help button |  |  |