**Grading Rubric**

**Unit G: Creating a Worksheet**

**Independent Challenge 4**

**Professor:**

**Notes:**

***Solution Filename:*** *G-My New Budget.docx*

|  |  |  |
| --- | --- | --- |
| **Description** | **Pts** | **Your Score** |
| G-My New Budget is stored to data file location | **2** |  |
| Title is added to A1 | **3** |  |
| Labels are added to A3:A5 | **3** |  |
| Formulas are added to cells B3:B5 with the Accounting number format | **3** |  |
| Table is added to A7:C17 as shown | **3** |  |
| Cells are formatted accordingly with decimals | **3** |  |
| Change is added to D7 with a formula in D8, copied to D9:D17 | **3** |  |
| Total Expenses is added to A18 with a formula in B18 copied to C18:D18 | **3** |  |
| **TOTAL POSSIBLE POINTS:** | **23** | **0** |

**YOUR SCORE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**